



Applications are invited from suitably qualified candidates for the position of **Competitions and Tours Specialist (Juniors teams and competitions)** in the Commercial Department.

The closing date for applications is **Wednesday, 22 March 2023**.

To access the job application form, please [click here](#). (if you are not a SARU employee). Please submit your application to the Human Resources Department at careers@sarugby.co.za. Your application should be accompanied by your CV.

South African Rugby Union ("SARU"), has a mandatory Covid-19 Vaccination Policy and a Workplace Safety Plan in place which all its employees abide by. In applying for this role, the applicant warrants that he or she is fully vaccinated (ie. With an additional dose or a booster shot). The applicant's electronic vaccination certificate issued by the National Department of Health (NDOH) or any other digital certificate issued outside the Republic of South Africa and recognised by the NDOH will be provided by the applicant if the application results in an offer and subsequent acceptance of the offer of employment. The applicant acknowledges, further, that there will be no particular reason (other than a medical reason) that he/she will refuse any future booster or vaccination requirements that may/should be recommended by the National Department of Health.

Details of the job are listed in the Job description below.

Kind regards
Human Resources Department

JOB DESCRIPTION

1. Job Particulars:	
Job Title: Competitions and Tours Specialist (Juniors teams and competitions)	Department: Commercial Marketing
Direct Reports: None	Travel Required: Yes
Reports to: GM: Commercial & Communications	Job Grade: D2
2. Purpose of Job:	
To ensure that SARU delivers successful amateur and junior events and manages and administers successful amateur teams.	
3. Key Results/ Accountabilities expected from job	



- To ensure SARU junior rugby competitions, programmes, events, and tournaments within the rugby calendar are planned, co-ordinated and managed. Junior teams and tournaments includes all tournaments below Currie Cup Premier Division level.
- Monitor and report on progress of hosting unions in respect of the intended activated events and competition participation.
- Manage stakeholder relationships and encourage opportunities for improvement of event and tournament activations.
- Effective management of the visit of international junior teams.
- Effective delivery of international junior events and tournaments when hosted in South Africa to include all deliverables such as tournament management, team services and match management.
- Communicate and liaise with the provincial rugby unions in respect of SARU's junior teams and tournaments.
- Work with relevant SARU departments to ensure that all junior teams and events fall in line with the Corporate Identity and strategic goals of the organisation.

4. Experience & Expertise (Typical educational qualifications & experience)

Educational background

Diploma in events and business management or related field

Experience (years and nature)

Minimum of 3 – 5 years' sport administration/ stakeholder relations with an understanding of events/ marketing/ media and communication.

6. Critical Competencies

- Sports Administration & Logistics
- Project Management
- Partnership and Teamwork
- Wise Decisions
- Directing others
- Motivating others
- Leading others
- Tactical and operational thinking
- Achievement/Results driven
- Attention to detail
- Problem Solving Skills
- Relationship management
- Conflict management
- Communication